

**MINUTES OF A REGULAR MEETING OF
THE ENVIRONMENTAL QUALITY AND
ENERGY CONSERVATION COMMISSION**

1. CALL TO ORDER

The Torrance Environmental Quality and Energy Conservation Commission convened in a regular session at 7:00 p.m. on Thursday, December 2, 2010 in the West Annex meeting room at Torrance City Hall.

2. ROLL CALL:

Present: Commissioners Cunningham, Gobble, Griffiths,
McCabe, Watson, and Chairperson Reilly.

Absent: Commissioner Chim.

Also Present: Deputy Community Development Director Cessna.

MOTION: Commissioner Gobble moved to grant Commissioner Chim an excused absence for the December 2, 2010 Commission meeting. Commissioner Watson seconded the motion; a voice vote reflected unanimous approval.

3. SALUTE TO THE FLAG

Chairperson Reilly led the Pledge of Allegiance.

4. POSTING OF THE AGENDA

MOTION: Commissioner Gobble, seconded by Commissioner Griffiths, moved to accept and file the report of the secretary on the posting of the agenda for this meeting; a voice vote reflected unanimous approval.

5. ORAL COMMUNICATIONS FROM THE PUBLIC

None.

6. APPROVAL OF MINUTES

6A. MINUTES OF OCTOBER 7, 2010

MOTION: Commissioner Watson moved for the approval of the October 7, 2010 Commission meeting minutes as submitted. Commissioner Cunningham seconded the motion; a voice vote reflected unanimous approval.

7. ENVIRONMENTAL MATTERS

7A. ELECTRIC CAR PRESENTATION

Deputy Director Cessna introduced the item and welcomed David DeWitt, American Honda Research and Development in Torrance.

Mr. DeWitt introduced himself and requested that his presentation be postponed until the January 6, 2011 Commission meeting when he could provide more information about the demonstration project. He stated that he has been working closely with City officials to plan an official launch, ceremonial key exchange, and test drive on December 15, 2010. He invited Commissioners to attend the event at the American Honda facility at 3:00 p.m.

7B. ENVIRONMENTAL QUALITY AND ENERGY CONSERVATION COMMISSION ANNUAL REPORT

Deputy Director Cessna presented the Commission's Annual Report for July 1, 2009 to June 30, 2010. She requested that Commissioners provide any revisions or additions to the Report that will be considered at a January 2011 City Council meeting.

Commissioners suggested that additional information be included regarding the 2010 Environmental Fair.

Deputy Director Cessna offered to make additions to the report and bring it back at the January 6, 2011 Commission meeting for Commission approval.

7C. PRESENTATION FROM COMMISSION CHAIR TRAINING

Chairperson Reilly and Vice-Chairperson Watson provided a summary of the Chairperson and Vice-Chairperson Training session they attended in October 2010. They stated that the session, facilitated by Len Wood, was well attended and informative. They provided an overview of the purpose and scope of Commissions, expectations, do's and don'ts, staffs' responsibilities, the Brown Act, and Chairperson's responsibilities. They shared what they learned about site visits, being respectful to audience members, and working together as an integrated group to be an effective Commission.

7D. GREEN PRIDE AWARD FOR LANDSCAPE BEAUTIFICATION AT 612 AMAPOLA

As the award recipient was unable to attend this meeting, the item was postponed to the January 6, 2011 Commission meeting.

8. INFORMATION ITEMS

8A. Deputy Director Cessna provided an update on plans for the 2011 Environmental Fair. She asked Commissioners to let staff know about any new vendors interested in participating. She discussed the possibility of holding the Fair every other year and blocking off half of the street to provide them with more space for exhibits.

8B. Referring to AB 811, Deputy Director Cessna advised that tool kits are being prepared and that some level of funding should be available by January 1, 2011.

8C. Deputy Director Cessna stated that the Cool Cities community profile and carbon footprint is tentatively scheduled for presentation at the January or February 2011 Commission meeting.

8D. Deputy Director Cessna stated that the oil well appeal, the RV habitation ordinance, and moving signage from this Commission to the Planning Commission will be considered by City Council in January 2011.

8E. Deputy Director Cessna advised that Recycling Coordinator Allison Sherman is expected to make a presentation to the Commission in January, February, or March 2011.

8F. Deputy Director Cessna stated that the joint meeting with City Council would be scheduled for April 2011 following the Environmental Fair.

9. ORAL COMMUNICATION

9A. Commissioner Gobble recommended putting holiday lights on timers and shared information about the light exchange at the Environmental Services Center.

9B. Commissioner Griffiths stated that he was happy with the lights he received at the exchange.

9C. Commissioner Watson distributed a "Sustainable Santa Monica" brochure and called attention to their bike valet parking.

9D. Commissioner McCabe requested that environmental matters being considered by City Council, such as the Bike Master Plan, train noise and recycling, be provided to the Commission.

9E. Chairperson Reilly expressed appreciation to Commissioners and staff for an interesting year and wished everyone a happy holiday season.

10. ADJOURNMENT

MOTION: At 7:53 p.m., Commissioner Gobble moved to adjourn the meeting to January 6, 2011 at 7:00 p.m. in the West Annex meeting room. Commissioner Cunningham seconded the motion and, hearing no objection, Chairperson Reilly so ordered.

Approved as Submitted January 6, 2011 s/ Sue Herbers, City Clerk
--